

QUILT ENTRY INSTRUCTIONS
Quilters' Guild of Arlington, Festival of Quilts 2012
'Texas Gone Crazy!'

DEADLINE

Entry Forms may be submitted at any guild meeting or must be received or **postmarked by April 11, 2012**. The facility size limits the number of quilts that can be displayed, 'first come first served', so please submit your **Entry Form** as early as possible! You will receive email confirmation of receipt, no USPS mail confirmation will be sent.

BASIC RULES

- ❖ All entries must be clean, in excellent condition and must be displayed for the duration of the show. All entries must have been completed within the last five (5) years and may not have been previously entered in a QGOA show.
- ❖ Please enter finished quilts that represent your best work. We are proud of our members' needlework. Quilts must be complete and finished by check-in on Wednesday, May 9, 2012. Please do not enter unfinished quilts, tied quilts, cheater cloth, preprinted kit quilts, comforters, or double knit quilts. The Quilters' Guild of Arlington reserves the right to refuse any entry that it deems inappropriate or that does not meet requirements.
- ❖ Each entrant may submit a maximum of five (5) entries, with a limit of 2 per category. Donation quilts such as: Ronald McDonald House, Susan G. Komen Auction and Nancy's Pink Challenge quilts do not count in this total.

PHOTOGRAPHS

A color photograph or digital print of the quilt must accompany each entry. The show committee understands that an entry may not have its quilting or binding completed when the entry photo is taken. Please print your name, address and phone number on the back of the photograph or digital print. All photographs or prints become the property of QGOA and will not be returned.

DIVISION AND CATEGORY

Choose one Division and Category number for your quilt (refer to **Division and Categories** page). If you have any questions, please contact Bowden (817.860.4424 or ckbowden@sbcglobal.net) or Libby McDuffie (817.483.0694 or email: LibbyMc137@aol.com)

FEES

Members of the QGOA do not pay an entry fee. Non-members must pay a fee of \$10.00 per entry. Children submitting quilts are exempt.

INSURANCE

Entrants are responsible for their own insurance on all items. Your completed *Entry Form* releases QGOA, its officers, agents or volunteers from any and all liability. QGOA will take reasonable precautions to protect all entries. All *Entry Forms* must be signed or they will not be accepted.

IDENTIFICATION LABEL

A cloth identification label is required on each entry. It must be sewn to a lower corner on the back of each quilt or the inside of a garment, no pins will be accepted. Stitch or print with indelible ink, your name, address and phone number.

SLEEVES

Entries must have a four (4) inches wide double casing/sleeve stitched to the reverse side. Garments, miniatures and 'Other Quilted and Textile/Fabric Items' do not require a sleeve unless they need to be hung up by a rod for display. If the quilt is longer than 90 inches, lower the sleeve along the back until the top of the sleeve is 90 inches from the bottom edge of the quilt so that the quilt will not drape onto the floor. If the sleeve is not placed accordingly it is an acknowledgment that it will drape on the floor. Please be aware that a quilt wider than 90 inches may not hang correctly; please put a sleeve with a split (or gap) in the middle to allow some easing on the crossbar.

QUILT APPRAISAL

If desired, your quilt may be appraised while it is hung in the **Festival of Quilts** by an AQS Certified Appraiser. Please attach a \$40 check payable to **QGOA** for each quilt appraisal you are requesting. If you would like an appointment to have the appraisal done in your presence, and/or for other quilts not hung in the show, please contact: Denny Cornett (682-553-3483 or denisec@mhmrtc.org) for an appointment time.

DROP-OFF TIME

Quilt drop-off is on Wednesday, May 9, 2012, 4:00 to 6:00 pm at Bob Duncan Community Center, 2800 S. Center St., Arlington, TX, 76014. No entries will be accepted after 6 pm, May 9, 2012. Enclose each entry in a clean pillowcase or similar sized fabric bag. No entry will be accepted rolled or on a hanger. Your name must be highly visible and written or sewn on the outside of the bag. No pinned ID information. Please remember only one item per bag. Do not submit entry in any other form (rolled, on hanger, plastic bag, etc.) You will receive a **claim check** for each entry at drop-off.

OUT OF TOWN ENTRIES

Out of Town entries should be shipped to Carolyn Bowden, 2700 Monarch, Arlington, TX 76006. Out of Town entries must be received by May 7, 2012. These entries must include pre-paid return postage/shipping and a self-addressed mailing/shipping label to be sure the quilts return home. Remember to ask the shipper about insurance. Please contact Carolyn Bowden (817.860.4424 or ckbowden@sbcglobal.net) when to expect the shipment.

PICK-UP TIME

All entries will be released between 5:45 to 6:30 p.m. on Saturday, May 12, 2012, at Bob Duncan Community Center, 2800 S. Center St., Arlington, TX, 76014. No entry will be released without the completed claim check. **You must have your claim check**. If you cannot be here to pick-up your quilt, please make arrangements with someone to help you with this. **Unclaimed quilts** will receive loving foster care until they are reunited with their owners. An after-show care fee will be charged at 6:30 p.m. on Saturday, May 12, 2012, and again at 6:00 p.m. on each subsequent day of foster care. The fee is \$10.00 per day per quilt. This fee does not apply to out of town entries with prepaid return postage/shipping. All shipped entries will be return shipped as soon as possible.